

The Morris and Gwendolyn Cafritz Foundation Arts Center Artist in Residence Application

Application procedures

Deadlines: Applications are reviewed once yearly. To be considered for the following academic year (August through May), applications must be postmarked by **March 11**. Applicants will be notified of acceptance within one month of the application deadline.

Eligibility: Applicants must be at least 21 years of age at the start of the residency. Current Montgomery College employees and students are not eligible.

Application materials checklist

- Completed and signed application form
- Portfolio of images on CD
- Corresponding image list
- Statement of Intent
- Current Resume or CV
- References
- All materials provided digitally on CD

Note: No materials will be returned.

Application submission

Mail all application materials listed on the left in one envelope to:

Claudia Rousseau, Exhibitions
Committee Montgomery College, TP/
SS Campus 7600 Takoma Avenue
CF-128
Takoma Park, MD 20912

Further instructions

Portfolio: You may send up to 20 digital images of your work. Digital images must be submitted as JPEG files on a CD that can be read by both Mac and PC operating systems. Slide shows and Power Point presentations are not accepted. Each JPEG may be no larger than 1600 pix in any direction. The image resolution must be between 72 and 100 d.p.i.. Each file must be less than 1MB and labeled with the applicant's family name followed by a period, first initial, underscore and number, for example: SMITH.J_1.JPG, SMITH.J_2.JPG

Please include a printed list of images which corresponds to the images on the CD. Include the title, dimensions, medium, and creation date for each image. CDs will only be returned if you include a SASE.

Statement of Intent: On a separate sheet, briefly describe the project(s) on which you would like to work during your residency and how these projects will benefit, involve, or impact students and other members of the college community. Include proposed programs or presentations. Please limit your statement of intent to two pages.

References: On a separate sheet, please provide names, addresses, phone numbers, and email addresses for three people familiar with your art work and your character, and who are willing to supply a reference if asked.

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Name _____
First name Last name Middle Initial

Mailing address _____
Street address or P.O. box

City State Zip/Postal code Country

Phone _____
Daytime Evening Cell

Email _____

Web site URL _____

MC Alumni? Yes No Years in attendance _____

Education _____

Current occupation _____

Other residencies attended _____

How did you hear about the residency program at MC? _____

Are you applying as part of a collaborative group? Yes No Name(s) of collaborator(s) _____

Note: Each collaborator MUST fill out a separate application form and submit them as a group in one envelope.

Medium

Please check only the medium that most closely describes your studio access needs.

Painting/2-D Mixed media Photography Printmaking Digital media

Sculpture/3-D Mixed media Ceramics Fibers/weaving

Dates

Please tell us your availability. Residencies are one-semester in duration. You may indicate which semester(s) of the upcoming academic year you are available and your preferred semester to be in residence.

I am available for a residency in the following semesters:

Fall Semester (mid-August–mid-December) Spring Semester (mid-January–mid-May)

Either Fall or Spring Semester, but my first choice is _____.

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Special Requirements

List any special requirements for work space and/or equipment that you might need during your residency.
NOTE: Residents will be responsible for their own materials, tools and equipment. Use of facilities and equipment outside residents' assigned studio spaces must be approved by the AIR Coordinator.

Professional Achievements

List and date three professional achievements that you consider to be the most important in your career as a creative artist (i.e. published works, performances, awards, exhibitions, etc.).

Upon signing this application, I understand that the Montgomery College Artist in Residence Program in The Morris and Gwendolyn Cafritz Foundation Arts Center is designed as a retreat to pursue personal creative work and share in collegial interaction within an educational community of artists and students. In this spirit, if selected, I intend to commit myself for the entire residency period. I further agree to abide by the Program's guidelines and policies, and grant permission for Montgomery College to use images of myself, my artwork, and my activities associated with my residency for promotional use.

Signature _____ Date _____